

DD/A Registry  
76-1942

DD/A Registry  
Bldg + Grounds

13 April 1976

MEMORANDUM FOR THE RECORD

FROM : [REDACTED] Chief, Benefits and Services Division

SUBJECT: [REDACTED] Physical Fitness Room

STATINTL

STATINTL

STATINTL

1. [REDACTED] OL/LSD, called me and asked that we get together to discuss a physical fitness room for [REDACTED] Building. A meeting was held in my office today with the following individuals:

STATINTL

STATINTL

- OL/LSD
- his staff- OL/LSD
- OL/O Exec
- OMS

STATINTL

STATINTL

STATINTL

2. The OL representatives explained that the [REDACTED] established a physical fitness area on the third floor of the [REDACTED] prior to the Agency becoming a tenant. This facility is carpeted and includes a small office, an exercise room approximately 15 x 29, a dressing room, shower room and sauna. Equipment originally placed in the exercise room included a treadmill, punching bag, wall mounted weights, a riding bike and dumbbells.

STATINTL

STATINTL

3. It is estimated that [REDACTED] Agency employees are now occupying or are in the process of moving into [REDACTED] Plans are being made to rent the first floor of the building and total Agency population would then be approximately [REDACTED] Many employees moving from the Ames Building are aware of the [REDACTED] fitness room and there is a general interest in when the room will be available for use.

STATINTL

STATINTL

4. As a result of our meeting the following courses of action will be taken:

- a. OP/BSO - Seek an OGC opinion on the use of Agency or CEAF funds for equipment and attendant fees. Ask OGC to also comment on the responsibilities the Agency assumes if the fitness room is attended versus non-attended. Survey Headquarters fitness

ABSOLUTE  
CONFIDENTIAL

STATINTL room to determine if equipment could be made available to [REDACTED]

b. OL/O Exec - Discuss with D/Log to determine if DDA is aware and willing to have the matter pursued. Offer my suggestion that an interest survey be made once initial obstacles have been overcome and there is reasonable assurance that the facility can be opened.

STATINTL c. OL/LSD - Determine if [REDACTED] fitness room was ever used and if equipment is available for purchase.

d. OMS - Consider the medical aspects of the facility, the need for an attendant and the operation of a sauna.

5. We agreed to keep each other posted on our progress and to meet again as soon as we had sufficient information upon which to act.

[REDACTED] STATINTL

Attachments:

1. Plans of proposed fitness room [REDACTED]
2. Memo to Exec D/Comptroller fr DDS, Subj: Physical Fitness Room - Ames Center Building

STATINTL

